

MINUTES

Edenville Township Board Meeting

October 12, 2021, 5:30 p.m.

Swanton Memorial Center, 6422 N. Water Rd.

- Invocation
- Call meeting to order and pledge to the flag.
- Township Board attendance by roll call (verifying quorum): J.Sperling: Here; K.Carey: Here; T.Hall: Here; C.Starkey: Here; A.Lewis: Here.
- Approval of agenda: K.Carey motioned to approve Agenda; J.Sperling seconded. Voice vote; motion passed unanimously.
- Approval of the minutes from the regular monthly Board Meeting held on Sept 14, 2021: K.Carey motioned to approve Minutes; A.Lewis seconded. Voice vote; motion passed unanimously.
- Approval of the Minutes from the Special Meeting on September 24, 2021: K.Carey motioned to approve Minutes; A.Lewis seconded. Voice vote; Motion passed unanimously.
- Payment of the bills – Anedra Lewis presented:
 - J.Sperling moved to pass payment of the bills; C. Starkey seconded. Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed unanimously.
- Financial Report – given Karen Carey
 - Motion made by A.Lewis; seconded by J.Sperling. Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed unanimously. K.Carey attending training to receive online payments for the Township next month.
- FLTF Letter: NRCS work done on two parcels equates to \$10,000 of Township payment of bill. K.Carey moves to pay the \$10,000; C.Starkey seconded. Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed unanimously.
 - D.Rothman:
 - correct mailing address for check?
 - grant received, thanked Trustee Starkey for help with grant.

- Trustee Sperling: Rusting on the front door on the Township Office? County took down sign; MCRC has to reinstate this for us; Andersen Radio communication to be followed up with by Clerk.
- Trustee Starkey: Planning to submit the ParPlan Grant asap.
- Correspondence: Pytlak family regarding weed assessment refund.
Supervisor Hall's response: All in favor of Supervisor Hall sending proposed letter to the Pytlak family: Voice Vote: Motion passed unanimously.
- Public comments
 - Residents may have at least one, three-minute, opportunity to address the Board. Please state your name and address for the record. (This is not a requirement to speak.)
 - J.Lafave 4757 N.Water Rd. following up on the same issue I was here for last month; was that letter mailed?
 - A.Lewis: Yes, the letter was sent certified mail but was returned undelivered.
 - C.Gosen 4271 N. Lake Sanford Rd. would like to reiterate my past comments regarding the Interlocal Agreement for the Township Code Authority—a Township Board member should not be required to be appointed; the previous agreement allowed that but did not require it. In the current agreement, they will administer and enforce "other enforcement codes" in alignment with other municipalities; the new version does not allow for this. Recommend voting no on the newly proposed Interlocal agreement.
 - Mark Haydanek Planning Commissioner for Edenville Township: Update on the Solar Ordinance?
 - T.Hall: Public notice to go out next week; Public Hearing to be held November 9th at 4:30, an hour before the Board Meeting.
 - Public comments closed at 5:57pm.
- Committee and appointment reports:
 - Assessor – Kayla Ripley, MMAO: Edenville Township Assessor newly hired.
 - T.Hall: Township has purchased a laptop and camera, owned by the Township, and will be retained by the Township

regardless who the Assessor is. A.Lewis worked with APEX to have the software updated to the most recent (June) update.

- T.Hall: Resolution 2018-12 for Waiver of Interest and Penalty for Untimely Filed Property Transfer Affidavit (The General Property Tax Act allows for fines for late reporting of ownership). The law is 211.27b. A.Lewis: we have to have a Resolution in our record to be able to enact a late fee.
 - C.Gosen: If we don't rescind current Resolution, we have the ability to apply a late fee; highly recommend applying this universally, not on an individual case.
- Fire Department Report - Roger Dufresne
 - Fire Department report given: Open House Saturday from 12-3 at the Fire Station. Applied for Grant from the DNR- 50/50 funding for needed equipment. Truck—pump is acting up \$60k to replace the pump—already had it rebuilt four years ago. It is wearing out. The grant will pay for half; the Township will pay for half; this will come after July in the new fiscal year.
- Code Authority – Jim Sperling
 - Same discussion regarding the Interlocal Agreement. Following the state codes; good discussion on the banking policies that is effecting all of us—Huntington won't allow deposit in pre-existing CD; next meeting is October 28th at 5:00pm at the County Building.
- Parks and Recreation Committee – Mary Beth Seasholtz
 - T.Hall: Parks N Rec Report submitted; Harper Park parking lot has been redone to repair the drainage. Scoping a bike rack vendor for installation. Five-year rec plan survey still active; public input valued.
- Planning Commission – Mark Haydanek
 - Will encourage Planning Commission to complete survey; thank you for the information regarding the Solar Ordinance; no requests as of late but have received at least three or four requests this year for our Solar Ordinance; Planning Commission is still engaged in the discussion regarding small

lots in District C and will be meeting again to discuss this.

Anything the Board wishes the Planning Commission to take up in 2022, please shoot me an email.

- T.Hall- requirement for when the Master Plan is done?
- C.Gosen- Every five years.
- M.Haydanek—this was done just before the Pandemic hit; at the most our Master Plan is only two years old.
- Zoning Board of Appeals – Jim Sperling
 - No requests made; no meeting held
- Water District No. 1 – Terrance Hall / Craig Gosen
 - C.Gosen: We did get the FEMA money, most of which was for fixing Curtis Rd and replacing plugs/meters. Also working with the City to be able to do service lines just outside of our border where there is a Main. Hopeful we will be able to do this, with agreements in place with Lee Township. This does not involve a Main extension. More to be reported on this.
- Ordinance Enforcement- Terrance Hall
 - T.Hall: Total number of complaints per address yet?
 - A.Lewis: Deputy Clerk still working on this.
 - T.Hall: Water Rd. correspondence sent but came back as undeliverable; address on record is where the property taxes go, not the parcel/property address. T.Hall also posted the citation to the door post of the property along with a copy of the ordinance. Also talked with same Water Rd property owners regarding a felled tree that neighbors felt was on their property. Property boundaries discussed with property owner. Regarding the dogs, T.Hall spoke with Sheriff Department, which said there are two open cases regarding the property owner's dogs. No dogs present when T.Hall visited the property.
 - Blight complaints: letters being written for various properties where Complaints are received.
- Old Business
 - Bid for township office beautification: \$700.00

- K.Carey motioned to approve; J.Sperling seconded. C.Starkey made amendment for more detailed invoice.
 - T.Hall no amounts dispersed without itemized amounts declared.
 - Voice vote for Amendment: Motion passed unanimously.
- The beautification dollars will come from line #101-931 Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed unanimously.
- Physical Security
 - A.Lewis: re-keying of Swanton Hall and Township Office will occur Thursday morning.
- Interlocal Agreement Code Enforcement
 - C.Starkey motion to vote no on the proposed Interlocal Agreement Code Enforcement; seconded by A.Lewis.
 - Discussion: J.Sperling—there has been only two no's from other Townships, rest are in favor. K.Carey said she is not in favor. A.Lewis said this new agreement precludes us from hiring a qualified individual. C.Starkey seconded A.Lewis' thoughts. T.Hall encourages the Township to vote against the new Interlocal agreement primarily because the changes take away from the Township's sovereignty and our right to self-determine. Further, they merely sent us a document without further explanation as to why the changes were made. Thank you to J.Sperling for continuing to keep us updated on why they wanted this change.
 - Roll Call Vote: J.Sperling: No; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed by majority.
 - Clerk must send letter to Code Authority with a copy of our Motion voting no on the Interlocal Agreement.
- Code Enforcement Policy

- Revised Ordinance Enforcement Procedure proposed by Edenville Township.
 - Motion to Table the Revised Ordinance Enforcement Procedure made by A.Lewis; seconded by J.Sperling. Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis:Yes. Motion passed unanimously.
- Applications Advertisement
 - Code Enforcement Advertisement—little interest from public, no current applications
 - Same story with all other Boards with vacancies
 - Bill Carey: application for ZBA
 - Four Snow Plowing Bids:
 - Delisle Snowplow/Salting Specs for Township Office:
 - Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis:Yes. Motion passed unanimously.
 - Delisle Sidewalk & Entry Shovels
 - Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis:Yes. Motion passed unanimously.
 - Delisle Township Hall Plow & Salt
 - Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis:Yes. Motion passed unanimously.
 - Fire Station 1 Plow & Salt
 - Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis:Yes. Motion passed unanimously.
 - Fire Station 2 Plow & Salt
 - Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis:Yes. Motion passed unanimously.
 - Old Cemetery Plow & Salt

- Roll Call Vote: J.Sperling: No; K.Carey: No; T.Hall: Yes; C.Starkey: No; A. Lewis: No. Motion passed by Majority Vote.
- New Cemetery Plow & Salt
 - Roll Call Vote: J.Sperling: No; K.Carey: No; T.Hall: Yes; C.Starkey: No; A. Lewis: No. Motion passed by Majority Vote.
- T.Hall Motioned to reject first four quotes from Howden's:
 - Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed unanimously.
- Howden's to plow (no salt) at Old Cemetery:
 - Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed unanimously.
- Howden's to plow (no salt) at New Cemetery:
 - Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed unanimously.
- T.Hall: Clerk, please notify One Stop Rent-All & Savage that none of their bids were achieved.
- New Business
 - First Quarter Budget: Review and Cost Center Adjustments
 - Line item: 101-709 (Computer Maintenance): Cost Center Adjustment increase of \$1,500 for a total of \$6,500.
 - Line item: 101-900 (Township Board Printing): A.Lewis will investigate these costs
 - Line item: 215-900 (Clerk Printing): Reduced by \$225
 - A.Lewis: put everything under Township Printing and zero out all other Printing line item accounts.
 - Line item: 265 (Township Hall): A.Lewis will investigate
 - Line item: 265-931 moving \$5,071 to line item 101-931.

- Line item 329 (Public Safety/Ordinance Officer): Reduce 329-701 from \$10,000 to \$7,500.
- Line item 329-723 reduce from \$1,000 to \$750.
- Line item 441-805 should be taken to zero and moved to Solid Waste account 229.
 - Motion to approve Cost Center Adjustments made by T.Hall; seconded by J.Sperling. Roll Call Vote: J.Sperling: Yes; K.Carey: Yes; T.Hall: Yes; C.Starkey: Yes; A. Lewis: Yes. Motion passed unanimously.
- Parks N Rec Fund—will reconfigure this at end of next quarter when we are six months in
- Special Road Fund—will reconfigure this
- Lake Fund Special Assessment:
 - We allocated \$10,000 to go out tonight; FLTF will be reimbursing us \$15,000
- Miscellaneous Income—no budget for this
- Fire Department—running over budget; needs a new pump
- Township conference Attendance Policy
 - Discussion ensued
- Citizen Complaint Policy
 - Non-English Speaking citizens
 - A.Lewis moves to purchase a translator for the Township for \$129.99; J.Sperling seconded. K.Carey states that this is the first time in 12 years since she has been on the Board that spoke no English. C.Starkey said there are free apps available for both verbal and written translation.
 - Roll Call Vote: J.Sperling: No; K.Carey: No; T.Hall: Yes; C.Starkey: No; A. Lewis: Yes. Motion defeated by majority vote
 - Update Citizen Complaint Policy: Citizen Complaints can be returned via email (make update/change to policy).

- Once complaint is made, form is assigned a number and folder created. Excel spreadsheet is not user friendly, may investigate changing organization process.
- Motion to Adjourn made by J.Sperling; seconded by C.Starkey at 8:10pm

Terrance A. Hall Jr.
Edenville Township Supervisor

APPROVED