

January 8, 2024

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PLM
LAKE & LAND
MANAGEMENT CORP

Edenville Township
Terry Hall
467 Moore St
Edenville, MI 48620

Thank you for the opportunity to work with Edenville Township for the emergent plant control project within the exposed river bank of Sanford Lake (Edenville Township). PLM is the most experienced and familiar contractor working on the Tittabawassee River.

PLM has expanded our services, staff, technology and equipment to offer our customers the most educated, dedicated and responsive service time in the industry. As advancements in the industry have been made, PLM has been on the forefront; including having a certified Drone Pilot, utilizing state of the art GIS mapping with GPS/GIS overlays and gaining advanced knowledge through our years of field work on the reality of the requirements for these types of management programs. The following contract is provided for the management of the terrestrial species within Sanford Lake channels-Edenville Township.

Management program 2024: Chemical control of cattails utilizing terrestrial equipment, when appropriate. Follow up mowing and or additional spot treatment using ground application methods may be recommended in the future and contracted as required.

Products to be applied: Restrictive products such as Triclopyr and Glyphosate.

Notification of Treatments: MI EGLE permit will likely require a standard pre-treatment notice. If so, PLM will notify each resident within **100 feet** of the treatment area **at least seven days** in advance, **but no more than forty-five days** prior to the first treatment date, that products will be applied to the lake bottomlands. This notification requirement **must** be administered to each and every property owner within 100 feet of any treatment area. PLM Lake & Land Management Corp. will provide a tentative treatment schedule and the **Notice** of proposed products to be used during the spring of each year. An updated address list of those residents within the treatment zone is the responsibility of the Township and electronically supplied to PLM. PLM's processing cost: \$50.00 Notice cost (final cost of postage) estimated at \$500.00.

Posting of Treatment Areas: Posting of shoreline treatment areas is the responsibility of PLM Lake & Land Management and will be conducted according to MI EGLE regulations. Per permitting requirements, signs will be posted as required. This program may be eligible for posting outside the norm of weed/algae treatments. If so, all posting will follow permit requirements. If standard posting is required, signs will be staked along the lakeshore side of each property/home. The removal of posting signs after the restrictions have expired is the responsibility of the homeowner. It is standard policy to post the day of treatment, to ensure the most limited restriction be placed on the lake and limit water restrictions. However, this project may be eligible for or require advanced posting, i.e. the day before. PLM will adhere to posting in the most suitable, professional manner possible and are open to discussion with Edenville Township on options. If the sub-contractor handles posting, there will be no PLM cost. If PLM is required to post, the cost is estimated at: \$1,000 for Edenville Township.

MSDS Sheets: MSDS sheets are carried in all PLM trucks and will also be required of any subcontractor. Electronic PDF's of all MSDS sheets will be provided to the township as requested.

Insurance/Liability: PLM will list Edenville Township as additionally insured to our policy as directed. All subcontractors will be required to list above entities, as well as PLM, has additionally insured on their policies. Please see included "Certificate of Liability Insurance" PLM Lake & Land Management Corp.

Treatment Plan:

Treatment Duration: PLM will make all attempts to minimize restrictions on the waterbody and perform all treatments in a timely, efficient manner. In most situations, a 1-day treatment window will be feasible to comply with treatment needs. As this treatment scope is unprecedented within Michigan, the duration may be extended. All treatment signs will be reflective of possible timelines and all information will be coordinated with weather impacts as well as approval of Edenville Township.

Treatments: All treatments will be done in reflection of the approved MI EGLE permit and approved NPDES work plan. All treatments will be pre and post surveyed for effectiveness. The applicator contracted may have specific instructions, GPS data and maps to allow for the most effective and efficient application. All treatments will be performed to protect the lake and shoreline habitat.

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Edenville Township may grant PLM permission to set dates of treatment, with pre-notice to the Township Board.

Estimated Project costs: Edenville Township

Ground application and treatments

Treatment of areas by ground:

Treatment of species present within bottomlands:

~\$750.00/acre * (Estimated Acreage- ~12 acres)

Estimated application cost: \$9,000.

Communication: PLM will communicate directly with Edenville Township and/or lake boards as directed. Each time PLM is on the lake, pre-notice will take place the week prior. Following a service, notification of services provided including status of project, future recommendations, etc. will be provided. This is a standard part of our program to keep communication open on all decision-making, and serves as a checks and balances of management program.

Electronic Treatment Notification: In addition to, the Department of Agriculture & Rural Development allows for electronic notification i.e. email with the contracting entity. Therefore, if the contracting entity is a township, lake board, or municipality, you will also receive the same information that is being distributed to each resident (Posting Sign) prior to the treatment. By signing this agreement with PLM Lake & Land Management Corp and providing us the contracting entity email address, we can legally implement the electronic notification procedure.

Text Message Pre-Treatment Notification: In an attempt to enhance our communication, similar to the electronic notification procedure, PLM can provide pre-treatment communication via text message to contracting entities as well as lake residents prior to treatments. This notification will simply reference the proposed treatment date and will not accept reply text messages. This communication option will only be implemented if the client provides PLM with text message number(s).

One Year Treatment Program: Unlike the multiple year program, an agreeable price structure is not contracted into a one-year program. Therefore, an increase in the cost of services, products, labor, or changes made by the MI EGLE or other regulatory agencies may have an effect on the pricing for following years.

Non-Target Species: Please be aware that we only control target species **present** at time of treatment. We have no control over future growth and all procedures will be followed to minimize non target impacts and adhere to standard industry best management practices.

Invoicing and Payments: PLM Lake & Land Management Corp. will submit invoices for services to Edenville Township or responsible parties, following service and/or on a monthly basis according to contract term and ledger, net 60 days. Interest of 1.25% may be added to your bill for each additional sixty (60) days that payment is not received.

Liability Issues: We are responsible for workman's compensation and liability insurance for the duration of the contracted period and entities will be listed as additionally insured, as described above.

Please sign, check optional multiple year program, or one-year program, if you would like to participate.

With questions or concerns, please contact:



Casey Shoaff, Environmental Biologist
North Regional Manager
PLM Lake and Land Management Corp.
caseys@plmcorp.net
800-382-4434 ext.2202

For Edenville Township- Bottomland Ground Treatment

Signature: _____ Print Name: _____ Date: _____

Email address for notifications.

A PROPOSAL FOR FINANCIAL AUDIT SERVICES

For the Years Ending June 30, 2024, 2025 and 2026

Township of Edenville

Submitted by

Hammerbacher & Company, PLC

Governmental Auditing, Accounting and Advisory Services

Neil Hammerbacher, CPA, CPM
P.O. Box 143
Freeland, MI 48623
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December 8, 2023

Proposed Audit Fees

Township of Edenville Proposed Audit Fees

For the Period Ending June 30, 2024

PRELIMINARY	Planning Hours	Field Work Hours	Report Prep Hours	Total Hours	Hourly Rate	Fee
Principal in Charge	6	-	-	6	\$ 175	\$ 1,050
Staff	16	-	-	16	110	1,760
Total	<u>22</u>	<u>-</u>	<u>-</u>	<u>22</u>		<u>\$ 2,810</u>
FINAL	Planning Hours	Field Work Hours	Report Prep Hours	Total Hours	Hourly Rate	* Fee
Principal in charge	-	-	12	12	\$ 175	\$ 2,100
Staff	-	24	16	40	110	4,400
Total	<u>-</u>	<u>24</u>	<u>28</u>	<u>52</u>		<u>\$ 6,500</u>
DISCOUNT (10%)						\$ (925)
TOTALS						<u>\$ 8,385</u>

Year Ending June 30, 2024 \$ 8,385 - Not to exceed

Year Ending June 30, 2025 \$ 8,485 - Not to exceed

Year Ending June 30, 2026 \$ 8,585 - Not to exceed

* Notes regarding the proposed fees are as follows:

- Fee includes a 10% discount as the Township has a March-31 fiscal year which coincides with our relatively slower audit season. We have offered a substantial discount to show our commitment to the Township!