

Edenville Township

Planning Commission

Meeting Agenda: January 17, 2023

Location: Swanton Hall

Start Time: 6:15 p.m. – Swanton Hall

1. Call to Order – 6:15 p.m.
2. Pledge of Allegiance
3. Roll Call – Attendance
  - a. Mark E. Haydanek – Chairperson – Present
  - b. Jim Swanton – Vice Chairperson – Present
  - c. Crystal Starkey – Board Member/Trustee - Present
  - d. Art Peters – Committee Member – Present
  - e. Kim Borchard – Committee Member – Present
4. Approval of the November 28, 2022, Meeting Minutes –
  - a. Motion to approve: Art
  - b. Seconded: Crystal
  - c. Approved by voice roll call. No one was in objections
    - i. Note: The approval of the November 28, 2022, meeting minutes is also contingent on the recommendation of Attorney Fahey regarding the processes followed in approving the Special Use Permit for the 7<sup>th</sup> Day Adventist Church. The Planning Commission will follow the recommendation of Attorney Fahey to ensure compliance with local/state laws and requirements.
    - ii. Updated language on the agenda to add “move” – and {sic} to meeting minutes.
5. Approval of the January 17, 2023, Agenda
  - a. Motion to approve: Crystal.
  - b. Seconded:
    - i. With Park and Recs update date
    - ii. Motion was approved by voice call. No one objected.
6. Edenville Township – January 17, 2023 - Meeting Objectives
  - a. **Park & Rec. Update – Marybeth Seasholtz**
    - i. Completed the 5 yr. Park and Rec Master Plan
    - ii. Drawing provided are “dreams”

- iii. Going for Land Acquisition Grant to acquire the two lots between Grandsen Park and the Edenville Offices
  - 1. Grant due April 1 – would be a 1-year process
- iv. Water District and Township Lots – where the ice cream shop is located
  - 1. Proposed Welcome Center
  - 2. Unisex 24 hrs. accessible bathroom
  - 3. Use the existing building
- v. Resolution would be pushed by the Park and Rec. Committee and put in front of the board in the February meeting for a vote to move forward with DNR grant.

Motion: Motion to support the resolution for the DRN Land Acquisition Grant for the Vanderbush properties purchase as presented 1/17/2023:

Motion to endorse the Resolution: Mark

Second: Kim

- 1. Mark E. Haydanek – Chairperson – Yes
- 2. Jim Swanton – Vice Chairperson – yes
- 3. Crystal Starkey – Board Member/Trustee - Abstain
- 4. Art Peters – Committee Member – No
- 5. Kim Borchard – Committee Member – Yes

Motion approved by majority.

**b. Vote on a Secretary for the Planning Commission**

The Motion was made to maintain the status quo and retain Mark Haydanek as acting Secretary, unless it is determined that this is in violation of current MTA legal requirements, at which time the Secretary role will be revisited.

Michigan Enabling Act: 125.3817 -noted as reference

Motion to Approve: Mark

Seconded: Kim

**Roll Call**

- 1. Mark E. Haydanek – Chairperson – Yes.
- 2. Jim Swanton – Vice Chairperson – Yes
- 3. Crystal Starkey – Board Member/Trustee - No
- 4. Art Peters – Committee Member – Yes.
- 5. Kim Borchard – Committee Member – Yes.

Motion is approved by majority vote.

- c. **Nominate ZBA Member from the Planning Commission**
  - i. The ZBA is supposed to have a representative from the Planning Commission
  - ii. Vote on ZBA Member and propose to the Board
- d. The Motion was made to nominate Mark Haydanek as the Planning Commission member to serve on the ZBA.
  - i. Motion: Crystal
  - ii. Seconded: Art

**Roll Call**

- 1. Mark E. Haydanek – Chairperson – Abstain
  - 2. Jim Swanton – Vice Chairperson – Yes
  - 3. Crystal Starkey – Board Member/Trustee - Yes
  - 4. Art Peters – Committee Member – Yes
  - 5. Kim Borchard – Committee Member – Yes
- iii. Motion Ais approved via majority vote.

- e. **2023 Objective – Discuss reviewing current set back requirements.**
  - i. Establish Team to look at setbacks and determine if we should update
  - ii. **Kim:** will look at past history to determine why setbacks are what they are
  - iii. **Art / Mark** will look at current zoning ordinances and determine existing setbacks
    - 1. Mark: Hope, Beaverton, Jerome
    - 2. Art: Larkin Township, Homer, Jerome, Lincoln
- f. **Review Article for Planning Commission in our Zoning Ordinance**
  - i. How to request a text amendment – Article 23 provides information
- g. **2023 Objective – 5 Year Plan – Revision**
  - i. 5-year plan is due in 2024 – plan to update in 2023
  - ii. This will be a goal we take on in 2023
- h. **2023 Objective: Vacation Rental – Do we look at this again**
  - 1. Crystal has research on what we looked at. We should address this in 2023 to add this to the Zoning Ordinance
  - 2. This will be on the next meeting agenda
- i. **2023 Objective: Medical Marijuana – Do we look at this again**
  - i. Proposal to the Board was made in 2018 and rejected unanimously.
  - ii. This is considered low priority.
  - iii. Further review should be done to ensure the current ordinance does not already prohibit this.

- j. Seventh (7<sup>th</sup>) Day Adventist Church – Special use Permit Hearing and Follow Up**
  - i. Mark commented in how the Planning Commission and the ZBA did not properly handle this Special Request Application.
  - ii. Mark is awaiting direction from legal counsel to determine path forward.
  
- 7. Public Comments –
  - Please state your name and address (preferred but not required)
  - Please note that each person will be allowed one opportunity to speak
  - Please limit your time to three (3) minutes
    - Crystal provided comment: Delta – discussion is still ongoing – on the curriculum for Fall of 2023
    - Benton joined us from: some consulting
      - City of St. Johns has a splash pad – maybe able to get costs from them
  
- 8. Planning Commission Comments/Follow Up Items
  - a. Ask Members to Look at where Planning Commission Meetings are posted.
    - i. Is this acceptable or do we want these moved to the same page as the Board Meeting Minutes
    - ii. Fina as is.
  - b. In Service Day - July 17<sup>th</sup> – 7:00 – 9:00 p.m.
    - i. All depts. Will meet at Swanton Hall
      - 1. Opportunity to meet fellow colleagues, dialogue and explore opportunities for improvement
      - 2. Board meeting on Budget is January 23<sup>rd</sup>, 2023
  
- 9. Motion to Adjourn: 8:11 p.m.
  - a. Motion to adjourn: Mark
  - b. Seconded: Art